THE Valley SCHOOLS 15700 Sherman Way Van Nuys, CA 91406
Tel: 818-786-4720 www.valleyschool.com

July 12, 2018

Dear Parent:

Valley School is pleased to announce a service that may be of interest to you. We can accept Visa, MasterCard, Discover Card and American Express for payment of tuition and school fees.
If you wish to pay with a credit card, you may bring your card to the office to make your payments. Or, if you prefer, you may authorize the school to automatically charge your monthly tuition payment to your credit card. There will be an additional charge of 2% of the payment. If this method of payment is of interest to you, please fill out the pre-authorization form and return it to the office.

****

PRE-AUTHORIZED PAYMENT FORM

I authorize Valley School to keep my signature on file and to charge my American Express, Visa, MasterCard, or Discover Card account for tuition and fees. Tuition will be charged to the authorized card between the 1st and 5th of each month at the rate of $_____.

I understand that this form is valid for the school year 2018-2019 unless I cancel this authorization through written notice to Valley School.

_____
(Student's Full Name – Please Print)

_____
(Cardholder's Name)

_____
Credit Card Account Number Expiration Date

_____
Credit Card Billing Address

_____
City State Zip Code

_____
Cardholder's Signature Date