

## **P.A.T.H.S. Meeting #1**

Meeting Minutes  
August 18, 2011

1. **Attendees:** James Haddad, Colette Felten, Michelle Guerrido, Liane Jumanan, Heather Hobbs, Sharyn Eles
2. Election of 2011-2012 Posts:
  - a. **President/Chairperson**-Colette Felten and James Haddad
  - b. **Secretary**-Sharyn Eles & Heather Hobbs (alternate)
  - c. **Classroom Liaison Coordinator**: Liane Jumanan
  - d. **Family Nights/Event Coordinator**-Michelle Guerrido

### **TOPICS**

1. **Liaison Program**-we will be making an effort to improve the liaison program by creating a Classroom Liaison Coordinator (Liane Jumanan) who will be making sure that each grade has one liaison and communicating with them monthly. We will also be requiring the liaisons to do the following:
  - a. Gather contact information from each parent to create a classroom directory
  - b. Send a monthly email to the class with PATHS information and information relevant to their class.
  - c. Attend monthly PATHS meeting or send another class representative
2. **New Website**-the school website is going through a redesign and should be ready by the end of September. There will be many new communication tools. More Information to come later.
3. **Fundraising in September**
  - a. Pancake breakfast-James Haddad
  - b. Box Tops for Education-Michelle Gueriddo/Colette Felton
4. **Treasurer**-We are not going to create a separate role for this. Colette will continue to work with Glenn and James in this capacity.

### **Open Items:**

1. We need 200 color copies of the fundraising flyer. Colette will send to Sharyn so she can add the Fresh and Easy information and print these up for the first week of school.
2. Liaison Program Information- Sharyn will print up 20 copies with folders and give to Liane to distribute to each teacher so they can give it to their liaison.
3. New Parent Pack-In process. The group came up with FAQs to create along with a list of information sheets that should be included. Goal is to have this completed by Back to School Parent Night. (Michelle, Heather, Liane and Sharyn will work together on this)
4. Box Tops for Education-Colette will send Michelle all the information on what needs to be done with this program.
5. Create a list of all fundraiser for the year on one sheet by month so we can plan ahead and market more effectively. (Michelle)

**Next PATHS Meeting-Tuesday, September 19<sup>th</sup>. 5:30p in the library**

